

Privacy Statement for Data Management for Bilateral State Scholarships

1. PURPOSE OF THE STATEMENT

The purpose of this Statement is to provide information about the principles of data protection and data management applied by the Tempus Public Foundation regarding *the Bilateral State Scholarships*.

The Tempus Public Foundation (hereafter referred to as Data Controller) manages the personal data of those who apply, and successfully participate in the Bilateral State Scholarships.

2. THE DATA CONTROLLER'S NAME

Name: Tempus Public Foundation
Headquarters: 1077 Budapest Kéthly Anna tér 1.
Phone number: + 36-1-237-1300
Represented by: Károly Czibere, president
E-mail address: adatvedelem@tpf.hu

3. SCOPE OF THE PERSONAL DATA MANAGEMENT

In connection with your application, we will manage the personal data from your

Bank account number
Prefix
First Name
Family Name
Name at birth
Place of birth
Date of birth
Citizenship
Mother's first name and maiden name
Gender
ID card number
Address
 Country
 Postal code
 City, town, village
 Street number
 House number
Correspondence address
 Country
 Postal code
 City, town, village
 Street number
 House number
E-mail address

Mobile number
Education
Scientific degree
Foreign language proficiency
Employer (company name)
Professional activities
Other skills
Other relevant information
Person to be notified in urgency (name, address, mobile phone, e-mail address).

If any modification or change occurs during the data management period of the data handled by the Data Controller, please notify us immediately at <https://scholarship.hu>.

4. THE LEGAL BASIS, OBJECTIVE AND METHOD OF DATA MANAGEMENT

4.1 Data management in the framework of the application process

The Management of data is based on your information-based statement, which includes your agreement for the use of your personal data provided during the submission of your application in the system. Legal Basis for the management of data: Article 6 (1) (b) of Regulation (EU) 2016/679 (General Data Protection Regulation) – preparation of contract signing.

You provide the above data in your application on <https://scholarship.hu>.

4.1.2. The primary purpose of data management is to evaluate and process your application. Furthermore, your data may be used for research purposes anonymously.

4.2 Data management in the framework of the realization of your scholarship

The Management of data is based on the performance of the contract between you and Data Controller. Legal Basis for the management of data: Article 6 (1) (b) of Regulation (EU) 2016/679 (General Data Protection Regulation).

4.2.2. The purpose of data management is to realize your scholarship. The data controller uses the data you have provided for this, as well as for study purposes. If your application receives positive decision, your data will be preserved and used according to the scholarship programmes' rules and regulations. Your data will be kept until 10 years after the end of scholarship holder status.

4.3. Data management in connection with information letters related to Bilateral State Scholarships

4.3.1. Data are managed once you have been informed about its way appropriately. The legal basis of data management is the voluntary consent of the person concerned according to Article 6 (1) (b) of Regulation (EU) 2016/679 (General Data Protection Regulation) of the European Parliament and Council (EU).

4.3.2. The aim of data management is to get information about Bilateral State Scholarship opportunities of Tempus Public Foundation by the means of information letters.

4.3.3. The range of managed data:

- name
- e-mail address.

4.3.4. Your consent can be given when submitting your application if in the application form you tick voluntarily that you agree on to be contacted.

4.3.5. The length of data management: until the withdrawal of your consent. Your consent can be withdrawn anytime by sending a message to bilateral@tpf.hu

4.4. The data controller may not use the provided personal data for purposes other than those set out in these points.

4.5. The data controller does not verify the personal information you provide. The authenticity of the data given is your sole responsibility. When submitting your e-mail address, you also assume liability for being the sole user of the e-mail address provided. With respect to this liability, any entry from an e-mail address will be attributed solely to you as the person who registered the e-mail address.

5. THE DURATION OF THE DATA PROCESSING

The duration of the data processing is 10 years counted from submitting the final report to the entitled Data Controller in case of successful applications (controlling, follow up), and 5 years counted from the evaluation of the application in case of non-successful applications.

6. SCOPE OF PERSONS WITH ACCESS TO THE DATA, DATA TRANSFER AND DATA PROCESSING

6.1. It is primarily the Data Controller and its internal staff who are entitled to have access to the data in order to accomplish their employment duties. Besides the Data Controller, the following entitled persons are allowed to access to your data:

- Data Controller's external experts who carry out the evaluation of the application
- sending state and partners will use data for internal evaluation and they will also nominate the applicants according their internal rules and regulations
- the ministry who provides the financial support
- Data Controller's external service provider who receives the incoming scholars starting their 'study stays' in Hungary
- the insurance company that provides insurance coverage for the incoming scholars.

6.2. Transmission in third country (outside the EU or the EEA)

Data Controller informs you that in case you are applying from a third country (outside the EU or the EEA), your personal data submitted in the application may be transmitted by Tempus Public Foundation to this third country as this may be necessary for the professional assessment of the application, as well as for the conclusion of the grant agreement between Tempus Public Foundation and yourself. The legal basis of this transmission is Article 46. (2) (a) of Regulation (EU) 2016/679 (General Data Protection Regulation). Tempus Public Foundation shall provide for the application process in accord with the above article. The application process is also in line with bilateral state agreements and with the practices established with the foreign

partner state or organization. Tempus Public Foundation provides rights and effective legal remedies for you.

7. THE RIGHTS AND RECOURSE TO LAW AVAILABLE TO THE PERSONS CONCERNED

7.1. You are entitled at any time to request information about your personal data managed by the Data Controller and may modify such data at any time by sending an e-mail request addressed to the contact details provided in Point 7.3.

7.2. At your request, the Data Controller must provide you with information regarding your personal data it manages, the data processed by the data processor entrusted by it, the source of such data, the purpose, legal basis and duration of the data management, the data processor's name, address and activities in connection with the handling of the data, the circumstances and effects of the data protection incident, the measures taken to remedy the incident, and – in the case of transmission of the personal data – the legal basis and the recipient of the data transfer. The Data Controller must provide the requested information in writing within 30 days of the submission of the request.

The Data Controller - through its data protection officer - keeps a record to supervise and keep you informed of any measures taken in connection with the data protection incident including the scope of personal data concerned, the scope and number of persons affected by the data protection incident, the date, circumstances and effects of the data protection incident and the measures implemented in order to remedy the incident, as well as any other data specified in the laws governing the management of data.

7.3. You can exercise your rights via the following contact details:

E-mail address: adatvedelem@tpf.hu

You may contact the Data Controller's data processing officer with any questions or observations regarding the processing of data via the contact details provided in Point 7.3.

7.4. You are entitled at any time to request the correction of any incorrectly recorded data. If any difficulty occurs Data Controller corrects the data within one month of the receipt of the request at the adatvedelem@tpf.hu email address.

7.5. The data subject shall have the right to obtain from the controller the erasure of personal data concerning him or her without undue delay and the controller shall have the obligation to erase personal data without undue delay where one of the following grounds applies:

(a) the personal data are no longer necessary in relation to the purposes for which they were collected or otherwise processed;

(b) the data subject withdraws consent on which the processing is based according to point (a) of Article 6(1), or point (a) of Article 9(2), and where there is no other legal ground for the processing;

(c) the data subject objects to the processing pursuant to Article 21(1) and there are no overriding legitimate grounds for the processing, or the data subject objects to the processing pursuant to Article 21(2);

(d) the personal data have been unlawfully processed;

(e) the personal data have to be erased for compliance with a legal obligation in Union or Member State law to which the controller is subject;

(f) the personal data have been collected in relation to the offer of information society services referred to in Article 8(1).

7.6. In case of complaint, you may apply to the

National Privacy and Information Authority (1055 Budapest, Falk Miksa utca 9-11., postal address: 1363 Budapest, Pf.: 9., www.naih.hu).

7.7. If you have provided third-party data for the use of the service, the Data Controller is entitled to seek damages from you. In such cases, the Data Controller must provide all available assistance to the competent authorities for the purpose of establishing the identity of the infringing person.

8. OTHER PROVISIONS

8.1. In all cases where the Data Controller intends to use the data provided for purposes other than the purpose of the original data collection, it will notify and obtain from you your prior express consent and will provide you the opportunity to prohibit such use.

8.2. The Data Controller undertakes to ensure the security of the data, to implement technical measures to ensure the protection of the recorded, stored or managed data, and to do everything in its power to prevent the destruction, unauthorized use and unauthorized alteration of the data. The Data Controller also undertakes to call on any third party to whom the data may be transferred or handed over to comply with these obligations.

8.3. The Data Controller reserves the right to unilaterally modify the rules and information on its website regarding the management of data.

Budapest, 23.02.2024